



Kent and Medway
NHS and Social Care Partnership Trust

Information Governance & Records Management Department

Farm Villa
Hermitage Lane
Maidstone
Kent
ME16 9PH

Sent via email

Tel: 01795 514525

Email: kmpt.infoaccess@nhs.net
Website: www.kmpt.nhs.uk

Dear [REDACTED]

Request for Information

I write further to your request FOI ID 50985 under the Freedom of Information Act 2000 regarding: -

Pharmacy job planning

Your request is set out below:

1. In your organisation, do you employ "job planning" for pharmacists (job planning in this instance is typically the division of a working week into half day "sessions" allocated to commitments such as clinical work, development, supporting professional activities time, teaching, research, etc)?

Yes

2. How many pharmacists do you employ? Please state headcount

26.35 wte Pharmacists

- a. Of the pharmacists that you employ, how many have job plans?

9.52 wte pharmacist prescribers working in the community and home treatment teams have job plans. The rest of the pharmacists (16.83wte) who are not prescribers and work on the inpatient units follow a weekly plan that is set by their line manager, rather than having individual job plans.

- b. For each pharmacist with a job plan, please provide the proportion of contracted hours allocated to protected* time for supporting professional activities (SPA), also known as protected learning time or professional development time

Half a day per week for our pharmacist prescribers working in the community teams.

- c. For each pharmacist without a job plan, please provide the proportion of contracted hours allocated to protected time for supporting professional activities (SPA), also known as protected learning time or professional development time

We are proud to be smoke free

Trust Chair – Dr Jackie Craissati
Chief Executive – Sheila Stenson

One day per month for our non-prescribing pharmacists based on inpatient wards — though this may vary depending on course commitments or other responsibilities.

I confirm that the information above completes your request under the Freedom of Information Act 2000. I am also pleased to confirm that no charge will be made for this request.

If you have any questions or concerns or are unhappy with the response provided or the service you have received you can write to the Head of Information Governance at the address on top of this letter. If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision.

Yours Sincerely

On Behalf of
The Information Governance Department