



Kent and Medway
NHS and Social Care Partnership Trust

Information Governance & Records Management Department

Farm Villa
Hermitage Lane
Maidstone
Kent
ME16 9PH

Sent via email

Tel: 01795 514525

Dear [REDACTED]

Email: kmpt.infoaccess@nhs.net
Website: www.kmpt.nhs.uk

Request for Information

I write further to your request FOI ID 49932 under the Freedom of Information Act 2000 regarding: -

Contracts & Purchases for ID Cards, Lanyards and Access-Control Supplies

Your request is set out below:

- staff ID cards (both printed and blank)
- ID card printers and consumables
- staff, contractor & visitor lanyards
- any other access control supplies.

Please provide:

- The name of the current supplier or suppliers.
- The contract reference number.
- The total value of the contract, including any permitted extensions.
- The contract end date and any extension period that may be used.
- A description of the service or goods provided by each supplier.

No formal contracts are in place for the above items.

If no formal contract is currently in place for any of these items, please provide for the most recent complete financial year:

- a) The supplier name or names, Companies House registration number where available, and website address where available.
- b) The total spend in pounds sterling.
- c) A brief description of the items purchased.
- d) The purchasing route used, for example purchase card, purchase order or framework call off.

- a) The supplier name or names, Companies House registration number where available, and website address where available.

Staff ID Cards - Digital ID – Their companies house registration number can be found on the government website

Contract or visitor lanyards – N/A – managed by individual teams who order visitor lanyards as and when required.

We are proud to be smoke free

Trust Chair – Dr Jackie Craissati
Chief Executive – Sheila Stenson

**Any other access control supplies –
Paxton Fobs – The Card Network**

- b) The total spends in pounds sterling.

Staff ID Cards - £653.76 for 2024/25

Contract or visitor lanyards –

All information requested is not routinely collected outside normal record keeping of a financial record. The requested information is not held centrally and is contained within the individual site records and archive systems which can not be extracted as a stand alone piece of data. In order to extract the requested information and collate the results would require a manual exercise to identify and review estates records and would exceed the appropriate time limits, as per the Freedom of Information Act 2000 section 12(1) which does not oblige a public authority to comply with a request for information if the authority estimates that the cost of complying with the request would exceed the appropriate limit.

**Any other access control supplies –
Paxton Fobs – £3611.83 for 2024/25**

- c) A brief description of the items purchased.

Staff ID Cards - We are supplied with blank Magicards, ID Badge Printer Ribbons and Cleaning Equipment on an ad hoc as and when required basis. Permanent staff's lanyards are ordered via SBS.

Contract or visitor lanyards –

All information requested is not routinely collected outside normal record keeping of a financial record. The requested information is not held centrally and is contained within the individual site records and archive systems which can not be extracted as a stand alone piece of data. In order to extract the requested information and collate the results would require a manual exercise to identify and review estates records and would exceed the appropriate time limits, as per the Freedom of Information Act 2000 section 12(1) which does not oblige a public authority to comply with a request for information if the authority estimates that the cost of complying with the request would exceed the appropriate limit.

**Any other access control supplies –
Net2 Fobs, MiFARE Wristbands, Net2 Desktop readers, MiFARE Keyfobs, Switch2 Fobs**

- d) The purchasing route used, for example purchase card, purchase order or framework call off.

Staff ID Cards - Purchase order

Contract or visitor lanyards – SBS

**Any other access control supplies –
Purchasing Card**

I confirm that the information above completes your request under the Freedom of Information Act 2000. I am also pleased to confirm that no charge will be made for this request.

If you have any questions or concerns or are unhappy with the response provided or the service you have received you can write to the Head of Information Governance at the address on top of this letter. If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision.

Yours Sincerely

On Behalf of
The Information Governance Department