



Kent and Medway
NHS and Social Care Partnership Trust

Information Governance & Records Management Department

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Kent
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Sent via email

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Dear [REDACTED]

Request for Information

I write further to your request FOI ID 51779 under the Freedom of Information Act 2000 regarding: -

Job planning software

Your request is set out below:

	Consultants	SAS Doctors	Allied Health Professionals
1. Does your organisation use job planning software?	Yes	Yes	No
2. If yes, please can you specify the name of the job planning supplier?	SARD JV Limited	SARD JV Limited	N/A
3. If no, could you please specify how you carry out job planning?- for example paper based, Excel, Microsoft word, Other- please state	N/A	N/A	Excel
4. What is the contract start date for your job planning supplier?	All our contract information can be located at the following location - https://www.kmpt.nhs.uk/about-us/freedom-of-information/contracts-register/contract-register/		N/A
5. What is the contract end date for your job planning supplier?			N/A
6. What was the annual cost of your job planning supplier for the financial year 24/25 (April 2024 - March 2025)?			N/A
7. Is job planning in your organisation demand led?	Job plans are completed annually	Job plans are completed annually	A mixture of individual and service led
8. If yes, what frequency is it reviewed? (Monthly, Quarterly, Annually)	N/A	N/A	Annually or sooner as required
9. For each staffing group what percentage of staff is job planning rolled out to?	100%	100%	We are unable to establish this information without review of individual records which would exceed the relevant time stipulations within the FOIA.
10. What other third-party systems does your Job planning system integrate with?	None	None	N/A

We are proud to be smoke free

Trust Chair – Dr Jackie Craissati
Chief Executive – Sheila Stenson

I confirm that the information above completes your request under the Freedom of Information Act 2000. I am also pleased to confirm that no charge will be made for this request.

If you have any questions or concerns or are unhappy with the response provided or the service you have received you can write to the Head of Information Governance at the address on top of this letter. If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision.

Yours Sincerely
On Behalf of
The Information Governance Department