



Kent and Medway
NHS and Social Care Partnership Trust

Information Governance & Records Management Department

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Maidstone
Kent
ME16 9PH

Sent via email

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Email: kmpt.infoaccess@nhs.net
Website: www.kmpt.nhs.uk

Dear [REDACTED]

Request for Information

I write further to your request FOI ID 49922 under the Freedom of Information Act 2000 regarding: -

Procurement of pre-printed stationery

Your request is set out below:

I am interested in gaining the following information regarding the Trusts Procurement of pre-printed stationery that is NOT produced within the Trust.

1. What is the total spend on printed stationery for the organization?

£11.5k 2024/25 financial year

2. Is the trust currently compliant with a contract in place?

No current contract in place

3. Under which OJEU/Framework contract reference is the trust currently operating under and when was the contract awarded?

N/A

4. Does the contract cover stock AND adhoc print requirements?

N/A

5. What is the value of each contract?

N/A

6. Is stock held by a 3rd party and called off by the trust? If yes, what value of stock is being held by the 3rd party supplier?

We are proud to be smoke free

Trust Chair – Dr Jackie Craissati
Chief Executive – Sheila Stenson

No

7. Who is the current contracted supplier/suppliers?

N/A

8. Does the trust have a deadline as to when it thinks it will be fully digital

We do not have a deadline as to when the trust thinks it will be fully digital

9. Do you have a Communications/Marketing department that also purchases printed items.

The trust does have a communications department that also purchase printed items

10. Who is the best contact within Communications/Marketing to discuss print requirements.

The Communications team email address is kmpt.communications@nhs.net

11. For further conversation, who is the main contact within the trust to discuss ongoing print contracts?

Any contracts including print would have to go via our internal Procurement team

I confirm that the information above completes your request under the Freedom of Information Act 2000. I am also pleased to confirm that no charge will be made for this request.

If you have any questions or concerns or are unhappy with the response provided or the service you have received you can write to the Head of Information Governance at the address on top of this letter. If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision.

Yours Sincerely

On Behalf of
The Information Governance Department