



Kent and Medway
NHS and Social Care Partnership Trust

Information Governance & Records Management Department

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Dear [REDACTED]

Request for Information

I write further to your request FOI ID 49660 under the Freedom of Information Act 2000 regarding: -

Clinical documentation practices, specifically in relation to the capture of information during interventional procedures, such as Central Venous Access Device (CVAD) insertions.

Your request is set out below:

1. Clinical Documentation

- What methods are currently used by clinicians to document key information during invasive procedures, such as CVAD insertions (e.g., paper forms, digital forms, voice dictation, other)?
 - Is any form of structured digital data entry used at the point of care for these procedures?
- Are standardised templates or proformas used Trust-wide for documenting invasive procedures, such as Local Safety Standards for Invasive Procedures (LocSSIPs)?
 - Are any of these LocSSIPs or other forms digitised?

2. Voice Technology

- Does the Trust currently use any voice-to-text or voice recognition technology for clinical documentation (e.g., Dragon Medical One, Nuance, Voice-Care, etc.)?
- If yes, which departments or specialties currently use it, and for which types of documentation?

3. Administrative Efficiency

- Has the Trust undertaken any assessments of the administrative time burden associated with completing procedural documentation (manual or digital)?
 - If so, is any information available on time spent per procedure or efforts to streamline the process?

4. Future Plans

We are proud to be smoke free

Trust Chair – Dr Jackie Craissati
Chief Executive – Sheila Stenson

- Is the Trust currently planning any initiatives or procurements to digitise documentation processes for interventional procedures?
 - If yes, please outline the scope and timelines if available.

The Kent and Medway NHS and Social Care Partnership Trust are commissioned to provide the adult mental health services for the Kent and Medway area. We do not carry out interventional procedures.

I confirm that the information above completes your request under the Freedom of Information Act 2000. I am also pleased to confirm that no charge will be made for this request.

If you have any questions or concerns or are unhappy with the response provided or the service you have received you can write to the Head of Information Governance at the address on top of this letter. If you are not content with the outcome of your complaint, you may apply directly to the Information Commissioner for a decision.

Yours Sincerely

On Behalf of
The Information Governance Department